



Greetings 2017 ServeMontana Symposium Participants!

Here is some important information as you prepare to travel to Helena and attend the 8<sup>th</sup> Annual ServeMontana Symposium Wednesday, March 8 - Friday, March 10.

- 1) **Service Project: Wednesday, March 8**, we will kick off the Symposium with the *Doorsteps to Backpacks* citywide service project! Residents leave food on doorsteps that we will pick up from approximately 15,000 homes and grocery stores in Helena and East Helena. Donations support the Helena Food Share's weekend Kid Packs. <http://serve.mt.gov/wp-content/uploads/2017/02/Doorsteps-Poster.pdf>

More detailed information to come when you arrive, but for now, please remember these key points:

- a. Please arrive around **12:15pm** to the Carroll College Campus Center (1601 N Benton Ave, Helena, MT 59625) to register with a team for the project. Kick off assembly will start at 1pm with First Lady Lisa Bullock downstairs in the All Saints Hall. **Be registered for the service project before 1pm!**
- b. Eat! We are starting after lunch, so please make time to eat on your own. After the service project, we all will return to the Carroll College Dining Hall for pizza!
  - i. Gluten-free and vegan options will be provided to those with allergies.
  - ii. If you did not express a dietary restriction, please save these options for those that need them. If the provided accommodations do not meet your needs, please plan ahead to manage your personal preferences.
- c. Dress accordingly and comfortably! You will likely be walking Helena neighborhoods, so please wear shoes and clothing appropriate for walking outdoors, and keep your eye on the weather forecast (i.e. bring a rain coat if it might rain).
- d. Transportation during the service project is provided. If you are driving a personal vehicle to the Symposium, please park in lots A, B or along Benton Ave (see map). It's Carroll's spring break, so there will be plenty of parking.
  - i. Map: <https://www.carroll.edu/sites/carroll.edu/files/content/about/map/campusmap.pdf>
  - ii. Service project vehicles will be parked in the Lots P and F.
- e. Please share the Facebook event and encourage folks you know in Helena to leave food on their doorstep: [https://www.facebook.com/events/1851741231769907/!](https://www.facebook.com/events/1851741231769907/)

**2) Symposium at Carroll College! Thursday, March 9, and Friday, March 10,** Symposium activities take place on the Carroll College campus. Park in lots P, F, A, & B or along Benton Ave (see map).

- a. Please arrive at the Campus Center between **8:00-845am** to register on Thursday, March 9. The Symposium begins promptly at 9am.

**3) Food**

- a. Breakfast: Thursday & Friday breakfast is provided at your hotel. Please eat before you arrive at Carroll!
- b. Lunch: Thursday and Friday lunches are provided at the STAC dining hall at Carroll College. A healthy variety of buffet items will be provided to accommodate for dietary restrictions and allergies. You may fondly recall those dorm room cafeteria days!
- c. Dinner: Thursday evening dinner is also at the STAC dining hall, prior to the evening keynote.

**4) Please check out of your hotel Friday morning before you depart for Carroll.** There will not be time to return to your hotel in Friday morning. *Any late check out fees are your responsibility.*

**5) Detailed agenda!** You will receive a paper version of the Symposium program booklet when you register. Just in case you want to see what's in store for the week, check out the online version here! <http://serve.mt.gov/wp-content/uploads/2017/02/ServeMT-SymposiumProgramBooklet.pdf>

For your reference, this memo is also posted on our website, [serve.mt.gov](http://serve.mt.gov), on the Symposium page: <http://serve.mt.gov/serve-symposium/>.

We are committed to making sure you have the information needed to ensure a positive experience! If you have lingering questions, please contact your program staff.

See you soon!

Governor's Office of Community Service  
[serve.mt.gov](http://serve.mt.gov)