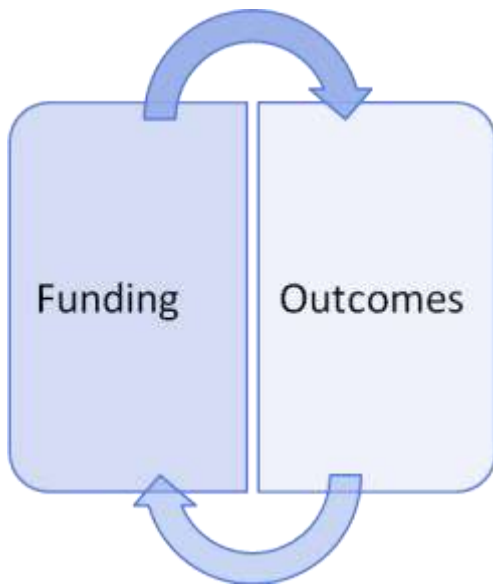


FUNDING

Sustain and Develop



KEY POINTS *(Click here to go back to Table of Contents)*

- Key elements of a volunteer budget [53](#)
- Project fundraising [54](#)

KEY ELEMENTS OF A VOLUNTEER BUDGET

What budget items are necessary for a volunteer program?

It takes money to manage a volunteer program. Volunteer Managers should be able to forecast expenses and communicate the need for support to decision makers within the organization. (See Appendix for [Budget Examples](#).) Here are some common line items in a volunteer program budget:

Staff salary and benefits	Equipment
Office Supplies	Other materials
Printing/copying	Postage
Recognition	Training for volunteer

The value of volunteer time is higher than ever before. Independent Sector sets the rate for the national rate. As of February 2012, one hour of time served by a volunteer is valued at \$21.36. (http://independentsector.org/volunteer_time) Multiply that rate by all of your volunteers and the time they contribute to your organization and use it in all grant applications as in-kind support.

Coordinating Volunteers for Special Events

Local organizations, companies, communities of faith, and government entities host festivals and special events throughout the year. Volunteer coordination (registration, assignments, supervision, recognition) is essential to insure a successful event. Volunteer Managers can charge a fee to coordinate these efforts, or for trainings you deliver or bring to your community.

Managing Corporate Employee Initiatives

Raise funds for your volunteer program by partnering with area companies to manage their corporate employee volunteer initiatives. Encouraging employees and their families to participate in the community is a “win win” for everyone, but someone needs to develop and implement the projects.