



**NATIONAL GUARD**  
*Montana*



# Montana Veterans' Guide



*Montana*  
Department of Labor and Industry



Montana

Department of Labor and Industry

# Montana Veterans' Guide

## Montana Veterans Guide

State of Montana  
Brian Schweitzer, Governor

Montana Department of Labor and Industry (DLI)  
Keith Kelly, Commissioner

Created by:  
Research and Analysis Bureau  
Todd Younkin, Bureau Chief

Montana Career Resource Network (MCRN)  
Shaunda Hildebrand, Director

Contributors:  
Donetta McDowell, (MCRN)  
Brad Nelson, Veteran Program Manager (DLI)  
Tina Whiting, Veteran's Intensive Services Coordinator (DLI)  
Robert C. Marvin, Research and Analysis Bureau (DLI)

Hard copies of this publication are available by request.

Contact Research and Analysis at:  
P.O. Box 1728  
Helena, MT 59624-1728  
(406) 444-2430 or (800) 541-3904  
[www.ourfactsyourfuture.org](http://www.ourfactsyourfuture.org)



### Table of Contents

<b>Who is a Veteran</b> -----	<b>4</b>
<b>Notice of Priority of Service</b> -----	<b>5</b>
<b>State of Montana Veterans Benefits</b> -----	<b>5</b>
<b>Veterans Administration Benefits</b> -----	<b>5</b>
<b>How to obtain your Military Service Records</b> -----	<b>5-6</b>
<b>Who is entitled to Veteran's Preference (State Employment)</b> -----	<b>6-7</b>
<b>Job Search Process for State Employment</b> -----	<b>7</b>
<b>Federal Employment</b> -----	<b>7</b>
<b>Resources</b> -----	<b>8</b>
<b>Helpful Websites</b> -----	<b>9-11</b>
<b>General Contact Numbers</b> -----	<b>9</b>
<b>Contacts by City</b> -----	<b>9</b>
<b>PEP Talk (Personalized Employment Plan)</b> -----	<b>10</b>

Every day thousands of men and women risk their lives in military service for their country. As these individuals transition back into civilian life, especially in this difficult economic period, they encounter new challenges such as finding employment, housing, healing from injuries, disabilities, and emotional problems to name a few. The families of service men and women have also sacrificed and often need additional services during the transition period. The good news is there are agencies and many Federal, State, and local programs dedicated to helping veterans find the services they need for successful transition to civilian life. This publication is designed to be an easy reference for finding those resources. The topics addressed within the publication are:



We hope that this publication will be a valuable resource for you and your family.

# Who is a Veteran?

## “Definition of a Veteran” For Job Services Purpose

The term “Eligible Veteran” means a person who:

- Served on active duty for a period of more than 180 consecutive days (6 months), for other than training in the Reserves or National Guard, and was discharged or released with other than a dishonorable discharge, or
- Was discharged or released from active duty because of a service connected disability, or
- Received a medical discharge before serving out their full term, or
- Served as a member of a reserve component under an order to active duty pursuant to Title 10 USC, served on active duty during a period of war or in a campaign or expedition for which a campaign badge is authorized and was discharged or released from such duty with other than a dishonorable discharge.

The term “Other Eligible Person” means a spouse of any of the following individuals:

- Any Veteran who died of a service-connected disability
- Any member of the Armed Forces serving on active duty who, at the time of application for assistance has been listed for a total of more than 90 days in any of the following categories:
  1. missing in action
  2. captured in the line of duty by a hostile force
  3. forcibly detained or interned in the line of duty by a foreign government or power
- Any Veteran who has a total disability (100% Unemployable) resulting from a service-connected disability; or
- Any Veteran who died while a disability so described above in c) was in existence.

On November 2, 2002, President Bush signed the “Jobs for Veterans Act” (P.L. 107-288). Section 2(a) of the Act 38 U.S.C. 4215(a) creates a priority of service for veterans (and some spouses) “who otherwise meet the eligibility requirements for participation” in Department Of Labor (DOL) training programs.

Determine priority of service to veterans provided by Job Service Staff such as job searches, case management, referrals to partner agencies, etc. in the following order:

1. Special Disabled Veterans
2. Disabled Veterans
3. Veterans
4. Other eligible persons

# Veterans Benefits

## Notice of Priority of Service for Veterans and Eligible Spouses of Veterans

### Definitions:

Covered Person – Veteran or Eligible Spouse.

### **Veteran - A person who:**

Served at least one (1) day in the active military, naval, or air service, and was discharged or released there from with other than a dishonorable discharge (active service includes full-time Federal service (typically referred to as Title 10) in the National Guard or a Reserve component).

### **Eligible Spouse - The spouse of any of the following:**

- Any veteran who died of a service-connected disability, or
- Any member of the Armed Forces serving on active duty who, at the time of application for the priority, is listed in one or more of the following categories and has been so listed for a total of more than 90 days:
  - 1) Missing in action;
  - 2) Captured in line of duty by a hostile force; or
- 3) Forcibly detained or interned in line of duty by a foreign government or power, or
  - Any veteran who has a total disability resulting from a service-connected disability, as evaluated by the Department of Veterans Affairs, or
  - Any veteran who died while a disability, as indicated in previous bullet of this section, was in existence.

### **Proof of Status:**

A DD Form 214 is the most recognized document, however, if this document is not readily accessible, please advise the Job Service staff of your situation.

### **Services offered under Priority of Service:**

- With respect to any qualified job training program, a covered person shall be given priority over a non-covered person for the receipt of employment, training, and placement services provided under that program, notwithstanding any other provision of the law.
- Priority, in the context of providing priority of service to covered persons in qualified job training programs, means the right to take precedence over non-covered persons in obtaining services.
- Depending on the type of service or resource being provided, taking precedence may mean: The covered person receives access to the service or resource earlier in time than the non-covered person, or
- If the service or resource is limited, the covered person receives access to the service or resource instead of or before the non-covered person.

See Job Service staff for applicable eligibility requirements for specific training programs. Identify yourself as a Veteran or Eligible Spouse to Job Service staff.

## **State of Montana Veterans Benefits**

### **Highlights:**

- Free Montana Veterans Affairs Division Service Officer assistance.
- \$250.00 death payment - payment made by county of residence.

A certified copy must be submitted to the funeral home.

- \$70.00 grave marker payment - payment made by county of residence.
- Employment assistance - local Montana Job Service Offices in 24 counties.

Veterans and Spouses receive Priority of Service

Montana Veterans Homes - Department of Public Health and Human Services.

- Free license plate and vehicle registration waiver - qualified disabled veterans.
- Reduced or no real property taxes - qualified disabled veterans.
- Free fishing/hunting license - qualified disabled veterans.
- Burial in State Veterans Cemeteries.
- College tuition waivers, for qualified disabled veterans.

### **Veterans Administration Benefits**

The following is a list of Benefits offered by the Veterans Administration. These benefits are updated annually. More information on each benefit is available at [va.gov](http://va.gov). There is also a book, "Federal Benefits for Veterans, Dependents & Survivors", available at most Job Service Offices. This publication is updated annually and can be viewed or downloaded for free at: [http://www.va.gov/opa/publications/benefits\\_book.asp](http://www.va.gov/opa/publications/benefits_book.asp)

### **The following is the Table of Contents from the book:**

- |   |  |
|---|--|
| 1. VA Health Care Benefits                      | 9. Special Groups of Veterans            |
| 2. Veterans with Service-Connected Disabilities | 10. Transition Assistance                |
| 3. VA Pensions                                  | 11. Dependents and Survivors Health Care |
| 4. Education and Training                       | 12. Dependents and Survivors Benefits    |
| 5. Home Loan Guaranty                           | 13. Appeals of VA Claims Decisions       |
| 6. VA Life Insurance                            | 14. Military Medals and Records          |
| 7. Burial and Memorial Benefits                 | 15. Other Federal Benefits               |
| 8. Reserve and National Guard                   | 16. VA Facilities                        |

For more information please visit [va.gov](http://va.gov) or call 800-827-1000.

The contents from this book are not included due to their expansive and detailed nature. However the first step in receiving any service is obtaining your service discharge papers. The following pages are directions to do so, if you do not have them in your possession currently.

# How to Obtain your Military Service Records

## **Your Military Service Records can be obtained several different ways.**

1. Online: If you're comfortable using a computer and navigating the internet you can go to <http://www.archives.gov/veterans/military-service-records/> and follow the online instructions. Please remember when requesting records on-line there is a signature verification page that needs to be printed out and either faxed or mailed to the Processing Center before a search will be conducted for your records.
2. Mail: If you would rather complete a hard copy request you must complete a "Standard Form 180 (SF 180)". It is HIGHLY recommended that you receive assistance from a Veterans Service Officer in completing the hard copy SF 180. A copy of the SF 180 and Instruction sheet are in the appendix.

## **Information needed to complete the online request or hard copy SF 180:**

### **Required information**

- The veteran's complete name used while in service
- Service number
- Social security number
- Branch of service
- Dates of service
- Date and place of birth (especially if the service number is not known).
- If you suspect your records may have been involved in the 1973 fire, also include:
  - Place of discharge
  - Last unit of assignment
  - Place of entry into the service, if known.
- All requests must be **signed** and **dated** by the veteran or next-of-kin.
- **If you are the next of kin** of a deceased veteran, you must provide proof of death of the veteran such as a copy of death certificate, letter from funeral home, or published obituary.

### **Recommended Information:**

While this information is not required, it is extremely helpful to the National Personnel Records Center (NPRC) staff in understanding and fulfilling your request:

- The purpose or reason for your request, such as applying for veterans benefits, preparing to retire, or researching your personal military history.
- Any deadlines related to your request. We will do our best to meet any priorities. For example, you may be applying for a VA-guaranteed Home Loan and need to provide proof of military service by a specific date.
- Any other specific information, documents or records you require from your Official Military Personnel File (OMPF) besides your Report of Separation (DD Form 214).

# How to Obtain your Military Service Records

## **Emergency Requests and Deadlines:**

If there is an emergency or deadline associated with your request, please explain this in the "Comments" section of eVetRecs or in the "Purpose" section of the SF-180 so that NPRC (National Personnel Records Center) staff fully understand the situation. If your request involves a burial in a National Cemetery operated by the Department of Veterans Affairs, the cemetery staff will work directly with NPRC to obtain the required records for the service. If your request involves funeral services provided by a non-VA/private provider, the next of kin may fax the request (including signature of the next of kin) to NPRC at 314-80-0764. If your request involves the burial of a Marine Corps veteran, you may contact the USMC Liaison Officer at 314-538-3155.

## **Where to send my requests?**

You can mail or fax your **signed** and **dated** request to the National Archives's National Personnel Record Center (NPRC). Most, but not all records, are stored at the NPRC. **Be sure to use the address specified by eVetRecs or the instructions on the SF-180.**

**NPRC Mailing Address:**  
**National Personnel Records Center**  
**Military Personnel Records**  
**9700 Page Avenue**  
**St. Louis, MO 63132-5100**

NPRC Fax Number : 314-801-9195  
NPRC Phone: 314-801-0800

***\*note that requests which are sent by Priority Mail, FedEx, UPS, or other "express" services will only arrive at the NPRC sooner. They will not be processed any faster than standard requests. See the section above on emergency requests and deadlines.***

# Who is Entitled to Veteran's Preference

## When Applying with the State of Montana

### 5-Point Preference

Five points are added to the passing examination score or rating of a veteran who served:

- During a war; or
- During the period April 28, 1952 through July 1, 1955; or
- For more than 180 consecutive days, other than for training, any part of which occurred after January 31, 1955, and before October 15, 1976; or
- During the Gulf War from August 2, 1990, through January 2, 1992; or
- For more than 180 consecutive days, other than for training, any part of which occurred during the period beginning September 11, 2001, and ending on the date prescribed by Presidential proclamation or by law as the last day of Operation Iraqi Freedom; or
- In a campaign or expedition for which a campaign medal has been authorized. Any Armed Forces Expeditionary medal or campaign badge, including El Salvador, Lebanon, Grenada, Panama, South west Asia, Somalia, and Haiti, qualifies for preference.

A campaign medal holder or Gulf War veteran who originally enlisted after September 7, 1980, (or began active duty on or after October 14, 1982, and has not previously completed 24 months of continuous active duty) must have served continuously for 24 months or the full period called or ordered to active duty. The 24-month service requirement does not apply to 10-point preference eligibles separated for disability incurred or aggravated in the line of duty, or to veterans separated for hardship or other reasons under 10 U.S.C. 1171 or 1173.

### 10-Point Preference

Ten points are added to the passing examination score of:

- A veteran who served any time and who (1) has a present service- connected disability or (2) is receiving compensation, disability retirement benefits, or pension from the military or the Department of Veterans Affairs. (Individuals who received a Purple Heart qualify as disabled veterans.)
- An unmarried spouse of certain deceased veterans, a spouse of a veteran unable to work because of a service-connected disability, and
- A mother of a veteran who died in service or who is permanently and totally disabled.

### General Requirements for Preference

To be entitled to preference, a veteran must meet the eligibility requirements in section 2108 of title 5, United States Code. This means that:

- An honorable or general discharge is necessary.
- Military retirees at the rank of major, lieutenant commander, or higher are not eligible for preference unless they are disabled veterans.
- Guard and Reserve active duty for training purposes do not qualify for preference.

When applying for Federal jobs, eligible veterans should claim preference on their application or resume. Applicants claiming 10-point preference must complete form [SF-15, Application for 10-Point Veteran Preference](#).

# JOB SEARCH PROCESS

## For Employment in Montana

1. All current state job opening are available at <http://mt.gov/statejobs/> and through our printed list in your local Job Service Office.

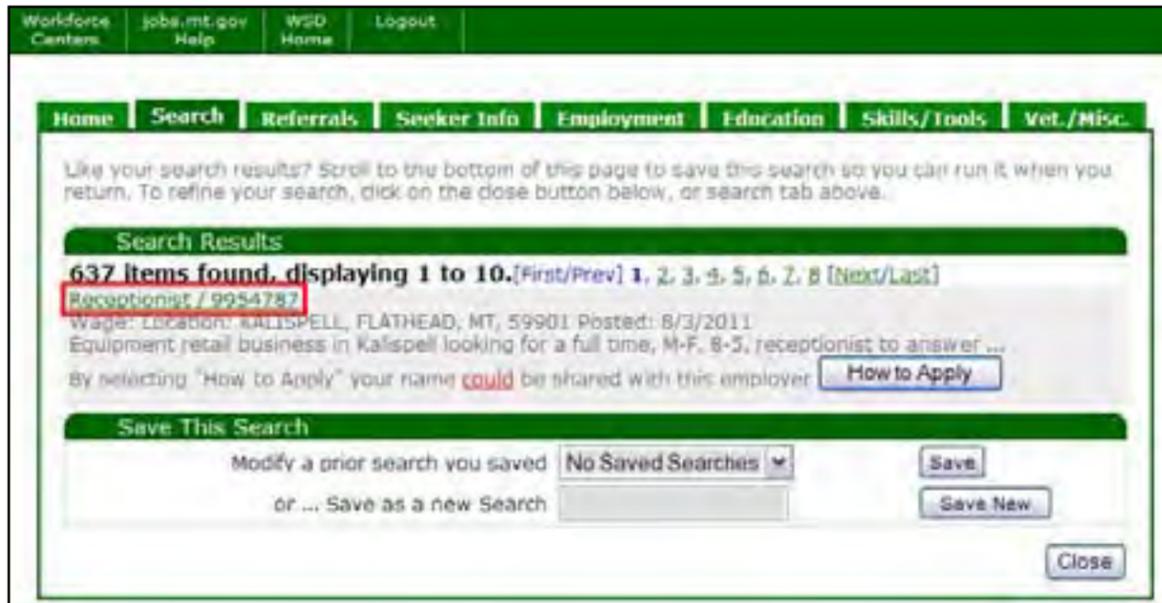
2. When accessing the on-line listings for the first time, you must create a user name and password.

3. You will then be required to complete our online registration. Please fill in the information as completely as possible.

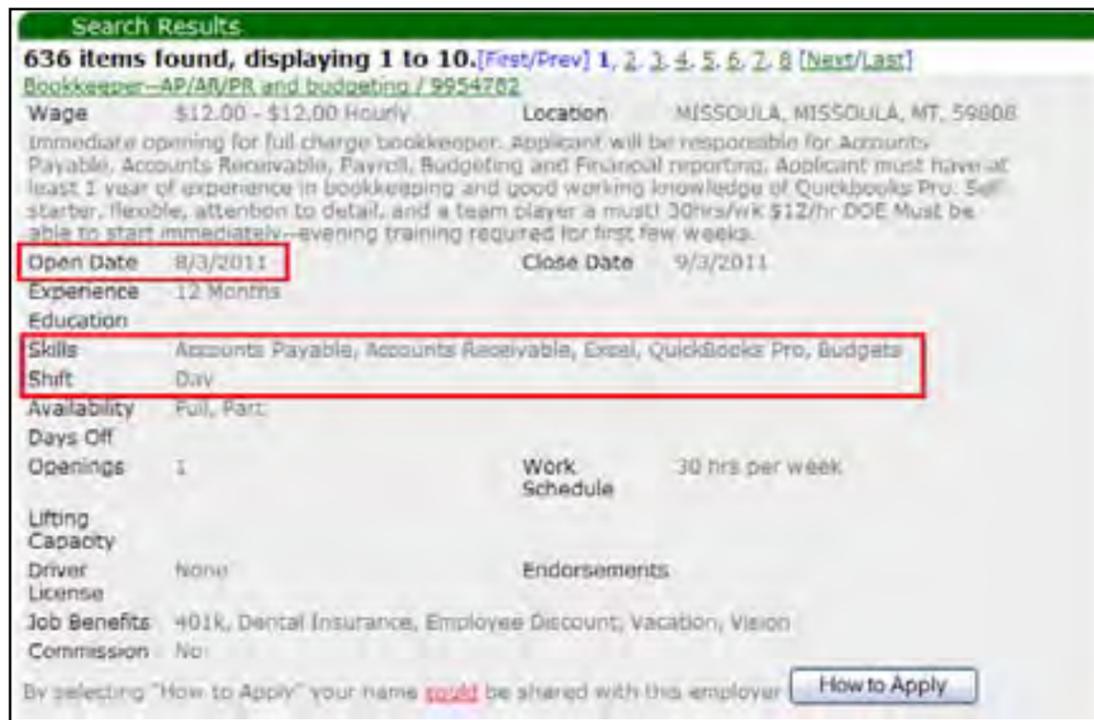
4. Once this step is complete, you can begin searching the job listings. They can be searched by County, Workforce Center, Region, Statewide, Job Order Number, Key Word Search and Specific Job Title. Below is an example of how the Search Page appears.

## JOB SEARCH PROCESS cont...

5. When the results of your search come up you will see a list of potential employment opportunities that meet your search criteria. All jobs are listed by Job Title and Job Order Number.



6. To view more information about this position, click on the Job Title. This expands the listing and provides more details such as the opening date, skills, shifts, etc.



## JOB SEARCH PROCESS cont...

7. To determine on how to apply for a position, click on "How To Apply".



8. This will expand the information further and the "Referral Instructions" will be displayed. This information will include, whether the application is available electronically, and/ or the employers contact information (blacked out in the example for confidentiality).



9. The final step would be to follow the Referral Instructions and complete the application process.

# Federal Employment

---

## Federal Job Listings

United States Office of Personnel Management Website. USAJOBS is the Federal Government's official one-stop source for Federal jobs and employment information.

Web Site Resource: [www.usajobs.gov](http://www.usajobs.gov)

### **Types of Federal Veterans Preference**

To receive preference, a veteran must have been separated from active duty in the Armed Forces with an honorable or general discharge. As defined in 5 U.S.C. 2101(2), "Armed Forces" means the Army, Navy, Air Force, Marine Corps and Coast Guard. The veteran must also be eligible under one of the preference categories below (also shown on the Standard Form (SF) 50, Notification of Personnel Action).

Military retirees at the rank of major, lieutenant commander, or higher are not eligible for preference in appointment unless they are disabled veterans. (This does not apply to Reservists who will not begin drawing military retired pay until age 60.)

Active duty for training or inactive duty by National Guard or Reserve soldiers does not qualify as "active duty" for preference.

For purposes of this chapter and 5 U.S.C. 2108, "war" means only those armed conflicts declared by Congress as war and includes World War II, which covers the period from December 7, 1941, to April 28, 1952.

When applying for Federal jobs, eligible veterans should claim preference on their application or resume. Applicants claiming 10-point preference must complete Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the requested documentation.

The following preference categories and points are based on 5 U.S.C. 2108 and 3309 as modified by a length of service requirement in 38 U.S.C. 5303A(d).

### **5-Point Preference**

Five points are added to the passing examination score or rating of a veteran who served:

- During a war; or
- During the period April 28, 1952 through July 1, 1955; or
- For more than 180 consecutive days, other than for training, any part of which occurred after January 31, 1955, and before October 15, 1976; or
- During the Gulf War from August 2, 1990, through January 2, 1992; or
- In a campaign or expedition for which a campaign medal has been authorized. Any Armed Forces Expeditionary medal or campaign badge, including El Salvador, Lebanon, Grenada, Panama, Southwest Asia, Somalia, and Haiti, qualifies for preference.

A campaign medal holder or Gulf War veteran who originally enlisted after September 7, 1980, (or began active duty on or after October 14, 1982, and has not previously completed 24 months of continuous active duty) must have served continuously for 24 months or the full period called or ordered to active duty. The 24-month service requirement does not apply to 10-point preference eligibles separated for disability incurred or aggravated in the line of duty, or to veterans separated for hardship or other reasons under 10 U.S.C. 1171 or 1173.

# Federal Employment Cont...

---

### **10-Point Compensable Disability Preference**

Ten points are added to the passing examination score or rating of:

- A veteran who served at any time; and
- Who has a compensable service-connected disability rating of at least 10 percent but less than 30 percent.

### **10-Point 30 Percent Compensable Disability Preference**

Ten points are added to the passing examination score or rating of a veteran who:

- Served at any time; and
- Who has a compensable service-connected disability rating of 30 percent or more.

### **10-Point Disability Preference**

Ten points are added to the passing examination score or rating of:

- A veteran who served at any time; and
- Has a present service-connected disability; or
- Is receiving compensation, disability retirement benefits; or
- Pension from the military or the Department of Veterans Affairs but does not qualify as a 10-Point Compensable Disability Preference or 10-Point 30 Percent Compensable Disability Preference; or
- A veteran who received a Purple Heart.

### **10-Point Derived Preference**

Ten points are added to the passing examination score or rating of spouses, widows, widowers, or mothers of veterans as described below. This type of preference is usually referred to as "derived preference" because it is based on service of a veteran who is not able to use the preference.

Both a mother and a spouse (including widow or widower) may be entitled to preference on the basis of the same veteran's service if they both meet the requirements. However, neither may receive preference if the veteran is living and is qualified for Federal employment.

#### **Spouse**

Ten points are added to the passing examination score or rating of the spouse of a disabled veteran who is disqualified for a Federal position along the general lines of his or her usual occupation because of a service-connected disability. Such a disqualification may be presumed when the veteran is unemployed and

- Is rated by appropriate military or Department of Veterans Affairs authorities to be 100 percent disabled and/or unemployable; or
- Has retired, been separated, or resigned from a civil service position on the basis of a disability that is service-connected in origin; or
- Has attempted to obtain a civil service position or other position along the lines of his or her usual occupation and has failed to qualify because of a service-connected disability.

Preference may be allowed in other circumstances but anything less than the above warrants a more careful analysis.

*NOTE: Veterans' preference for spouses is different than the preference the Department of Defense is required by law to extend to spouses of active duty members in filling its civilian positions. For more information on that program, contact the Department of Defense.*

# Federal Employment Cont...

---

## Widow/Widower

Ten points are added to the passing examination score or rating of the widow or widower of a veteran who was not divorced from the veteran, has not remarried, or the remarriage was annulled, and the veteran either:

- Served during a war or during the period April 28, 1952, through July 1, 1955, or in a campaign or expedition for which a campaign medal has been authorized; or
- Died while on active duty that included service described immediately above under conditions that would not have been the basis for other than an honorable or general discharge.

## Mother of a deceased veteran

Ten points are added to the passing examination score or rating of the mother of a veteran who died under honorable conditions while on active duty during a war or during the period April 28, 1952, through July 1, 1955, or in a campaign or expedition for which a campaign medal has been authorized; and

- She is or was married to the father of the veteran; and
- She lives with her totally and permanently disabled husband (either the veteran's father or her husband through remarriage); or
- She is widowed, divorced, or separated from the veteran's father and has not remarried; or
- She remarried but is widowed, divorced, or legally separated from her husband when she claims preference.

## Mother of a disabled veteran

Ten points are added to the passing examination score or rating of a mother of a living disabled veteran if the veteran was separated with an honorable or general discharge from active duty performed at any time and is permanently and totally disabled from a service-connected injury or illness; and the mother:

- Is or was married to the father of the veteran; and
- Lives with her totally and permanently disabled husband (either the veteran's father or her husband through remarriage); or
- Is widowed, divorced, or separated from the veteran's father and has not remarried; or
- Remarried but is widowed, divorced, or legally separated from her husband when she claims preference.

*Note: Preference is not given to widows or mothers of deceased veterans who qualify for preference under 5 U.S.C. 2108 (1) (B), (C) or (2). Thus, the widow or mother of a deceased disabled veteran who served after 1955, but did not serve in a war, campaign, or expedition, would not be entitled to preference.*

# Employment

---

## Licensing and Certification (Credentialing) Requirements

Studies have shown that licensing and certification (credentialing) requirements for civilian employment pose a barrier to a smooth transition from military service to civilian employment. The U.S. Department of Labor, Veterans' Employment and Training Service (VETS) works with the Veterans Administration, Department of Defense, the employment and training community, employers, unions, and Federal and state licensing agencies to help ensure that the certification and licensing process works more effectively for veterans.

Since 2000, VETS has helped sponsor major conferences entitled Transition Assistance – The Role of Certification. These conferences have brought together members of the certification community, the Department of Labor, the Department of Veterans Affairs, the military services, the Department of Defense, the academic community, and other interested parties to discuss how differences could be bridged in order to eliminate barriers faced by separating service members needing a civilian license or certification.

The American National Standards Institute (ANSI) Accreditation Committee. The committee examines and recommends accreditation of organizations issuing a credential that desire to be recognized as meeting a national standard. It has accredited five credentialing organizations, with eighteen more in the application process.

## Credential Related Military Veteran Websites

### **DANTES**

[www.ut.ngb.army.mil/education/htm/dantes.htm](http://www.ut.ngb.army.mil/education/htm/dantes.htm)

### **E-VETS Resources**

<http://www.dol.gov/elaws/evets.htm>

### **Department of Veterans Affairs**

[www.va.gov](http://www.va.gov)

### **Army Credentialing Opportunities On-Line**

[www.armyeducation.army.mil/cool/](http://www.armyeducation.army.mil/cool/) or <https://www.cool.army.mil/>

### **For More Information:**

For more information regarding Licensing and Certification and VETS' other programs and services, visit the website at: [www.dol.gov/vets](http://www.dol.gov/vets),

And

**Veterans' Employment and Training Service  
U.S. Department of Labor  
200 Constitution Avenue, NW, Room S-i 325  
Washington, DC 20210**

# Employment

## Career InfoNet

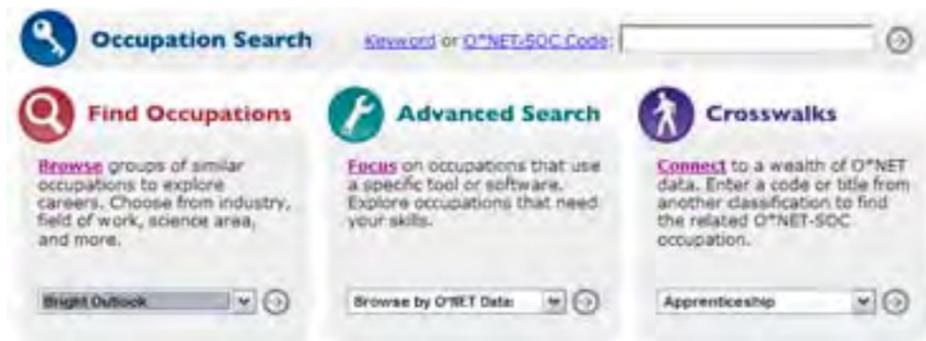
America's Career InfoNet provides numerous career exploration tools including occupational information, industry economic snapshot, wage and manpower outlooks. Three of the most useful career tools are the Licensed Occupations and Certification Finder which offer interactive listings of occupational licensing and certification requirements for all fifty states. The Job Description Writer allows the veterans representative and employer to develop properly SOC (O\*Net) coded job descriptions including tasks and extensive knowledge, skills and abilities (KSA's) which can be copied and pasted into such documents as job orders and employer job description handbooks.

Web Site Resource: [www.acinet.org/acinet/default.asp](http://www.acinet.org/acinet/default.asp).

## Military Occupational Classification Codes (Gives Civilian Equivalent)

O\*NET™ OnLine

*Making occupational information interactive and accessible for all...*



Web Site Resource: [online.onetcenter.org/crosswalk](http://online.onetcenter.org/crosswalk)

*Note: The Crosswalk feature will probably be your best resource for gaining information on Military Occupational knowledge, skills and abilities (KSA's), as well as finding related civilian jobs which match the military occupation.*

## Workforce Investment Act (WIA) Partners

Workforce Investment Act (WIA) Partners can provide invaluable training resources for Veterans who are otherwise ineligible or lacking other training programs. One of their objectives is to operate the Job Training Partnership Act Program, and to accomplish the goals of the Job Training Plan in accordance with the terms and conditions of the agreement and rules and regulations of the Department of Labor. For more information contact the WIA Partners associated with you local office.

WIA Approved Training Providers can be found here:

<https://jobs.mt.gov/jobs/provider/provider.seek>

## National Farmworker Jobs Program

To see how the Jobs for Veterans Act (P.L. 107-288) Applies to The National Farm Worker Jobs Program (NFJP) go to this web site: <http://www.doleta.gov/programs/VETs/NFWJ.cfm>

# Employment

## Vocational Rehabilitation and Employment Services

The Vocational Rehabilitation and Employment Program assists veterans with service-connected disabilities by offering help in preparing for, finding, and keeping suitable employment. If employment is not reasonably feasible, assistance is available to help program participants learn skills to achieve maximum independence in daily living. Please contact your local VA Regional Office at the national toll-free number at: 800-827-1000

You may obtain information about the program and complete an application form on-line, or download a hard-copy application form at: <http://www.vba.va.gov/bln/vre/>

## Persons with Severe Disabilities Program

The Disability Program Navigator helps people with disabilities "navigate" through the enormous challenges of seeking work. Complex rules surrounding entitlement programs, along with fear of losing cash assistance and health benefits, can often discourage people with disabilities from working. DOL and SSA have established the Disability Program Navigator (DPN) initiative to better inform beneficiaries and other people with disabilities about the work support programs now available at DOL-funded One-Stop Career Centers. These Centers provide information, training and other employment-related services at a single customer-friendly location. This Initiative is developing new/ongoing partnerships to achieve seamless, comprehensive, and integrated access to services, creating systemic change, and expanding the workforce development system's capacity to serve customers with disabilities and employers.

To see a list of Navigator Contacts in your area go to:

<http://wsd.dli.mt.gov/service/navigator.asp>

Persons with Severe Disabilities Program

## Native Employment Works Program

The purpose of the NEW (Native Employment Work) program is to make work activities available to grantees' designated service populations and service areas. Allowable work activities include (but are not limited to): educational activities; training and job readiness activities (including job skills training, job readiness training, and on-the-job training); and employment activities (including job search, job development and placement, community work experience, and subsidized and unsubsidized public and private sector employment).

Allowable supportive and job retention services include transportation, childcare, uniforms/clothing needed for employment, medical services, and other work and family sufficiency related expenses that enable clients to participate in the program. Allowable activities also include labor/job market assessments, job creation, and economic development leading to job creation.

For more information contact:

Office of Family Assistance  
Administration for Children and Families  
Department of Health and Human Services  
370 L'Enfant Promenade, SW  
Washington, DC 20447  
202-401-9275

# Education

---

## **The Montgomery GI Bill (Active Duty)**

The Montgomery GI Bill (Active Duty) is an educational assistance program enacted by Congress to attract high quality men and women into the Armed Forces. The Montgomery GI Bill (Active Duty) provides education and training opportunities to eligible persons who are serving on active duty and persons have served on active duty. The Montgomery GI Bill - Active Duty (Chapter 30) (also called "MGIB" or "MGIB-AD") provides up to 36 months of full-time payments to eligible veterans and service members for approved education and training programs. MGIB-AD (Chapter 30) may also be used to reimburse you for certain VA-approved national tests and tests for licensure or certification.

If you have questions or concerns, you can contact us in the following ways:

- Web site (click on "Contact Us" and then "Ask A Question") at: <http://www.gibill.va.gov/>
- Call 1-888-GIBILL-1 (1-888-442-4551) or 1-800-827-1000
- For the hearing impaired, please call: 1-800-829-4833

## **Veterans Survivors' and Dependents' Educational Assistance Program (DEA)**

DEA provides education and training opportunities to eligible dependents of veterans who are permanently and totally disabled due to a service-related condition, or who died while on active duty or as a result of a service related condition. The program offers up to 45 months of education benefits. These benefits may generally be used for degree and certificate programs, apprenticeship, and on-the-job training. If you have questions or concerns, you can contact us in the following ways:

[http://www.gibill.va.gov/pamphlets/CH35/CH35\\_Pamphlet\\_General.htm](http://www.gibill.va.gov/pamphlets/CH35/CH35_Pamphlet_General.htm)

Call 1-888-GIBILL-1 (1-888-442-4551) or 1-800-827-1000

For the hearing impaired, please call: 1-800-829-4833

## **Veterans Upward Bound**

The Veterans Upward Bound (VUB) Program is a free U.S. Department of Education program designed to help eligible U.S. military veterans refresh their academic skills so that they can successfully complete the post-secondary school of their choosing. To find out who the Veterans Upward Bound Coordinator is in your area contact:

Veterans' Upward Bound

1500 University Drive

Cisel Hall

Billings MT 59101

1-877-356-8387

Online at: <http://www.vubmt.com/>

## **Montana Apprenticeship Program**

Did you know that you can collect GI Bill Veterans Benefits that you may be eligible for various Veterans Administration (VA) programs in registered apprenticeship programs certified to the VA by the Montana Apprenticeship and Training Program? Registered Apprenticeship entitles veterans to collect training benefits from the Veterans' Administration.

Find more information at: <http://wsd.dli.mt.gov/apprenticeship/atpveterans.asp>

# Medical Benefits

---

## **Veterans Home Based Primary Care**

Veterans Home Based Primary Care provides primary health care in the home, through VA interdisciplinary team, to homebound and often bedridden eligible veterans whose caregivers are capable and willing to assist in their care.

For more information please visit: <http://www1.va.gov/geriatrics/HCBC/>

## **Veterans Medical Care Benefits**

Veterans Medical Care Benefits provide outpatient medical services, hospital care, medicines, and supplies to eligible veterans. To receive health care, veterans generally must be enrolled in the VA health system. They may apply for enrollment at any time. Veterans do not have to be enrolled in the VA health system if they have service-connected disabilities of 50 percent or more, want care for a disability that the military determined was incurred or aggravated in the line of duty, or want care for a service-connected disability only. Veterans with service-connected disabilities living or traveling overseas must register with the Foreign Medical Program regardless of the degree of disability.

For more information about this program and how to apply, visit: <http://www4.va.gov/healtheligibility/>

Or call the Health Benefits Service Center at this toll-free number: 877-222-8387

## **Veterans Nursing Home Care**

Veterans Nursing Home Care is a benefit that provides nursing care in VA or private nursing homes for veterans who are in need of care, but are not acutely ill and not in need of hospital care. Priority is given to veterans with service-connected disabilities. If space and resources are available, other veterans may be considered to receive VA nursing-home care. Certain veterans are required to pay a co-payment for nursing home care. To determine whether you are eligible for VA Nursing home care and find out how to apply, visit: <http://www4.va.gov/healtheligibility/>

If you have questions about how to apply for nursing home care, you can call the Health Benefits Service Center at this tollfree number: 877-222-8387

## **Veterans Prosthetic Appliances**

VA provides medically prescribed prosthetic and sensory aids to eligible veterans. These aids include artificial limbs, hearing aids, communication aids, eyeglasses, orthopedic braces and shoes, wheelchairs, crutches and canes. For additional information, contact the prosthetic representative at the nearest VA medical center or outpatient clinic.

Prosthetic Service

3687 Veterans Drive

PO Box 1500

Fort Harrison MT 59636-1500

406-447-7627

To determine whether you are eligible for VA Prosthetic Appliances and find out how to apply, visit:

<http://www4.va.gov/healtheligibility/eligibility/DetermineEligibility.asp>

If you have questions about how to apply for VA prosthetic appliances, you can call the Health Benefits Service Center at this toll-free number: 877-222-8387

# Medical Benefits

---

## **Authorized Contract Hospital Care and Medical Services in Non-VA Health Care Facilities**

VA may authorize a non-VA health care facility to provide necessary medical care services when such services are not routinely available at a VA health care facility, or VA determines that such services can be obtained outside the VA more economically or more appropriately due to geographic inaccessibility. Non-VA care must be authorized by VA in advance. To inquire about authorized hospital care and medical services in non-VA health care facilities, call your nearest VA health care facility. Contact information for VA health care facilities in your state can be obtained through the VA Facilities Directory: <http://www2.va.gov/directory/guide/home.asp?isflash=1>

You may also contact the Health Benefits Service Center at the following toll-free telephone number: 877-222-8387

## **Veterans Dental Care**

Outpatient dental treatment provided by VA includes examinations and the full spectrum of diagnostic, surgical, restorative and preventative procedures. However, dental eligibility is limited to certain veterans authorized by law. Some veterans receiving dental care may be billed the applicable co-payment if their income exceeds the maximum threshold. For more information please call: 877-222-VETS

## **Veterans Prescription Service**

Veterans Prescription Service provides prescription drugs and medical supplies from VA pharmacies to eligible veterans, dependents, and survivors. Prescriptions from a VA provider or VA authorized provider is required. In areas where there are no VA pharmacies, payment may be reimbursed. For more information about this program and how to apply, visit: <http://www4.va.gov/healtheligibility/>

Or call the Health Benefits Service Center at this toll-free number: 877-222-8387

## **Monthly Allowance for Children of Vietnam Veterans Born with Spina Bifida**

Spina bifida patients who are natural children of Vietnam veterans may be eligible for a monthly monetary allowance.

VA Regional Office,

Veterans Service Center (339/21)

PO Box 25126

Denver CO 80225

You may also call the following toll-free number: 888-820-1756

Or email: [Birthdefects@VBA.VA.Gov](mailto:Birthdefects@VBA.VA.Gov)

For more information, you may visit the following website:

<http://www.vba.va.gov/bln/21/Benefits/Herbicide/index.htm#bm03>

The application Form 21-0304, Application for Benefits for Certain Children of Vietnam Veterans with Disabilities can be downloaded at: <http://www.vvic.org/pdfs/Forms/VA%20Form%2021-0304.pdf>

Or the fillable form can be downloaded here:

[http://www4.va.gov/vaforms/medical/pdf/vha-10-7959e-fill\\_110308.pdf](http://www4.va.gov/vaforms/medical/pdf/vha-10-7959e-fill_110308.pdf)

# Medical Benefits

---

## **Readjustment Counseling**

VA provides readjustment counseling at community-based Vet Centers to help veterans resolve psychological war trauma and to help them achieve a successful post-war adjustment to civilian life. Assistance includes group, individual and family counseling. The Vet Centers also provide extensive community outreach and brokering of services for veterans within their home communities. 1-866-496-8838 [http://www.vetcenter.va.gov/Vet\\_Center\\_Services.asp](http://www.vetcenter.va.gov/Vet_Center_Services.asp)

## **Veterans Disability Compensation**

VA Disability Compensation is a benefit paid to veterans who incur injuries or diseases while on active duty, and those who have injuries or diseases that are permanently worsened during active military service. The veteran must have been discharged under conditions that were other than dishonorable. Compensation is also paid to certain veterans disabled from VA health care. The benefits are tax-free. If you have questions about how to complete the Application for Compensation, you can call VA at this toll-free number: 800-827-1000

TTY number: 800-829-4833

To determine whether you are eligible to receive VA service-connected disability compensation you must first complete a Veteran's Application for Compensation or Pension (VA Form 21-526). VA can send the form if you call 1-800-827-1000.

You may complete the Application online, through this website:

[http://www.vabenefits.vba.va.gov/vonapp/about\\_vonapp.asp](http://www.vabenefits.vba.va.gov/vonapp/about_vonapp.asp)

## **Veterans Alcohol and Drug Dependence Rehabilitation Program**

The Veterans Alcohol and Drug Dependence Rehabilitation Program provides medical, social, vocational, and rehabilitation therapies to eligible alcohol and drug dependent veterans. The programs offer various forms of treatment including detoxification, rehabilitation, and psychiatric care. Treatment programs are located in VA medical centers and clinics.

You may also call the Health Benefits Service Center at this toll-free number: 877-222-8387

## **Automobiles and Adaptive Equipment for Disabled Veterans and Service Members**

There is a onetime payment by VA of not greater than \$8,000 toward the purchase of an automobile or other transportation. VA pays for adaptive equipment, or for repair, replacement, and reinstallation of automobile equipment required because of disability. The benefits also apply towards purchases and maintenance required for the safe operation of a vehicle acquired with VA assistance.

Or call the toll-free benefits information and assistance hotline at: 800-827-1000

## **Services and Aids for Blind Veterans**

VA provides personal and social adjustment programs and medical or health-related services for eligible blinded veterans at selected VA Medical Centers maintaining blind rehabilitation centers. Visual Impairment Services Team (VST) coordinators are listed with their facility location and telephone numbers for contact purposes at: <http://www1.va.gov/BLINDREHAB/VIST.asp>

Additional questions can be addressed to Blind Rehabilitation Service at: (406) 874-5843

VA Montana Health Care System

3687 Veterans Drive

P.O.BOX 1500

Fort Harrison, MT 59636

# Benefits

---

## **Veterans Dependency and Indemnity Compensation for Service-Connected Death**

The Veterans Dependency and Indemnity Compensation (DIC) is a monthly check paid to eligible survivors of certain deceased veterans. To learn more about this program and how to apply, contact the VA Regional Office that services your state. Contact information for the VA Regional Office nearest you can be obtained by calling the following toll-free telephone number: 800-827-1000

## **Veterans Domiciliary Care**

Veterans Domiciliary Care provides rehabilitative and long-term health-maintenance care for veterans who require minimal medical care but who do not need the skilled nursing services provided in nursing homes. Active Duty or Veteran - Interest Rate Reduction Refinancing Loan (Streamline/IRRRL) VA loan guaranties are made to service members, veterans, reservists and certain qualifying unmarried surviving spouses for the refinance of a VA home loan.

For more information on this program, please visit: <http://www.homeloans.va.gov/>

## **Active Duty or Veteran - Regular Purchase**

VA loan guaranties are made to service members, veterans, reservists and unmarried surviving spouses for the purchase of homes, condominiums and manufactured homes for the veterans personal occupancy. Veterans may also obtain VA refinancing loans. VA guaranties a percentage of the loan which permits the veteran to obtain a mortgage with no down payment at a competitive interest rate.

For more information please visit: <http://www.homeloans.va.gov/>

## **Active Duty or Veteran Construction Loan**

VA loan guaranties are made to service members, veterans, reservists, national guard, and qualifying unmarried surviving spouses for the purchase of homes, condominiums and manufactured homes and for refinancing loans. VA guaranties part of the total loan, permitting the veteran purchaser to obtain a mortgage with a competitive interest rate, without a down payment. VA requires a down payment for a home or condominium when the purchase price exceeds the appraised reasonable value of the property or the loan has a graduated payment feature.

For more information about this program, please visit: [www.homeloans.va.gov](http://www.homeloans.va.gov/)

## **Direct Loans for Disabled Veterans - Specially Adapted Housing Program**

Veterans or service members who have specific service-connected disabilities may be entitled to a grant from the Department of Veterans Affairs (VA) for the purpose of constructing an adapted home or modifying an existing home to meet their adaptive needs. The goal of the Specially Adapted Housing (SAH) Grant Program is to provide a barrier-free living environment that affords the veterans or service members a level of independent living he or she may not normally enjoy.

For more information please visit: <http://www.homeloans.va.gov/sah.htm>

## **Native American Veteran Direct Loan Program**

Native American Veteran Direct Loan Program makes home loans available to eligible Native American veterans who wish to purchase, construct, or improve a home on Federal trust land.

More information about the Native American Veteran Direct Loan Program is available at:

<http://www.homeloans.va.gov/VAP26-93-1.htm>

For more information you may contact a regional loan center. Locations are listed at:

<http://www.benefits.va.gov/homeloans/rlcweb.asp>

# Benefits

---

## **Homeless Veterans Reintegration Program (HVRP)**

The Homeless Veterans Reintegration Program provides employment and training services and support to help homeless veterans reenter the workforce. Program contact information & web resources

For general information about the Homeless Veterans Reintegration Project, please visit:

<http://www.dol.gov/vets/>

For specific information about the Homeless Veterans Reintegration Program, as well as additional links to find the nearest Department of Labor Employment and Training office near you, please visit:

[http://www.dol.gov/vets/programs/fact/Homeless\\_veterans\\_fs04.htm](http://www.dol.gov/vets/programs/fact/Homeless_veterans_fs04.htm)

You may also call this toll-free help line: 866-487-2365

People who are hearing impaired may call this toll-free TTY number: 877-889-5627

## **Projects for Assistance in Transition from Homelessness (PATH)**

The Federal grant program Projects for Assistance in Transition from Homelessness (PATH) provides assistance to individuals who are homeless and have serious mental illnesses. PATH funds are distributed to States/Territories that, in turn, contract with local public or non-profit organizations to fund a variety of services to homeless individuals. Among the services eligible for funding under PATH are:

1. Outreach services
2. Screening and diagnostic treatment services
3. Habilitation and rehabilitation services
4. Community mental health services
5. Alcohol and drug treatment services
6. Staff training
7. Case management services
8. Supportive and supervisory services in residential settings
9. Referrals for primary health services, job training, educational services, and relevant housing services: and a prescribed set of housing services

U.S. Department of Health and Human Services <http://www.hhs.gov/>

For more information please visit: <http://www.pathprogram.samhsa.gov/>

To view the Technical Assistance Resource Page: Veterans go to:

<http://www.pathprogram.samhsa.gov/Resource/Technical-Assistance-Resource-Page-Veterans-37884.aspx>

# Benefits

---

## **Rural Rental Assistance**

Rural Rental Assistance is used to reduce the rent paid by low-income families who live in eligible Rural Rental Housing (RRH), Rural Cooperative Housing (RCH) and Farm Labor Housing (LH) projects financed by the Rural Housing Service. To receive assistance, monthly rent payments must exceed 30 percent of a household's adjusted monthly income. To find out what housing facilities qualify in your area, contact your state's Rural Development field office: <http://www.rurdev.usda.gov/mt/offices.htm>

To qualify, applicants must be renting a unit or applying to rent a unit within an eligible Rural Rental Housing (RRH), Rural Cooperative Housing (RCH), or Farm Labor Housing (LH) project. Interested applicants should contact the owner or manager of their building to determine if they are eligible for rental assistance.

## **Veterans Pension for Non-Service Connected Disability**

The Veterans' Pension for Non-Service Connected Disability is a benefit paid to wartime veterans with limited income who are no longer able to work. You may complete the Application online, through this website: <http://vabenefits.vba.va.gov/vonapp/main.asp>

Additional information on this program may be obtained from the U.S. Department of Veterans Affairs, at: <http://www.vba.va.gov/bln/21/pension/index.htm>

To determine whether you are eligible to receive VA disability pension, you must first complete a Veteran's Application for Compensation or Pension (VA Form 21-526). VA can send the form if you call 1-800-827-1000. If you have questions about how to complete the Application for Pension, you can call VA at this toll-free number: 800-827-1000

People who are hearing impaired call this toll-free TTY number: 800-829-4833

## **Burial Expenses Allowance for Veterans**

A VA burial allowance is a partial reimbursement of an eligible veteran's burial and funeral costs. When the cause of death is not service-related, the reimbursement is generally disbursed in two payments: (1) burial and funeral expense allowance (2) plot interment allowance.

Please call the toll-free benefits information and assistance hotline at: 800-827-1000

## **Government Headstones and Markers for Private Cemeteries**

The Department of Veterans Affairs furnishes upon request, at no charge to the applicant, a Government headstone or marker for the grave of any deceased eligible veteran in any cemetery around the world.

For more information, please visit our website at: <http://www.cem.va.gov/>

## **National Cemeteries**

The goals of the program are to provide burial space and perpetual care for veterans and members of the Armed Forces of the United States whose service terminated other than dishonorably. The program also applies to Reservists and National Guard members, having 20 years qualifying service for the purpose of receiving retired pay, and certain eligible dependents.

Telephone: 202-273-7210

Web Site Address: [www.cem.va.gov/eligible.htm](http://www.cem.va.gov/eligible.htm)

# HELPFUL WEBSITES

---

[www.montana211.org](http://www.montana211.org)

[www.MontanaGuardFamily.org](http://www.MontanaGuardFamily.org)

[www.JointServicesSupport.org](http://www.JointServicesSupport.org)

[www.ourmilitary.mil/index.aspx](http://www.ourmilitary.mil/index.aspx)

[www.Military.com](http://www.Military.com)

[www.MilitaryHomeFront.dod.mil](http://www.MilitaryHomeFront.dod.mil)

[www.MilitaryMoms.net](http://www.MilitaryMoms.net)

[www.MyArmyLifeToo.com](http://www.MyArmyLifeToo.com)

[www.nmfa.org](http://www.nmfa.org)

[www.USA4militaryfamilies.org](http://www.USA4militaryfamilies.org)

[www.MilitaryStudent.org](http://www.MilitaryStudent.org)

[www.uso.org](http://www.uso.org)

[www.AmVets.org](http://www.AmVets.org)

[www.ArmedForcesFoundation.org](http://www.ArmedForcesFoundation.org)

[www.bva.org](http://www.bva.org)

[www.iava.org](http://www.iava.org)

[www.jwv.org](http://www.jwv.org)

[www.purpleheart.org](http://www.purpleheart.org)

[www.pva.org](http://www.pva.org)

[www.WoundedWarriorProject.org](http://www.WoundedWarriorProject.org)

[www.operationmilitarykids.org](http://www.operationmilitarykids.org)

[www.gibill.va.gov](http://www.gibill.va.gov)

[www.usajobs.gov](http://www.usajobs.gov)

# General Contact Numbers

## Montana Department of Labor and Industry

Workforce Services Division  
Veterans Programs  
PO Box 1728  
Helena MT 59624 406-444-1630

## Montana Veterans Affairs Division

Helena Armed Forces Reserve Center  
1900 Williams St  
PO Box 5715  
Helena MT 59604  
406-324-3740  
Fax: 406-324-3745

## Montana Social Security Offices

All offices are closed on Federal Holidays  
800-772-1213

## Montana National Guard

[www.montanaguard.com](http://www.montanaguard.com)

## Montana Veterans Upward Bound

Center for Veterans Education & Training  
877-356-8387  
406-657-2075  
[www.vubmt.com](http://www.vubmt.com)

## VA Education Benefits

888-442-4551  
[www.gibill.va.gov](http://www.gibill.va.gov)

## DEERS (Defense Eligibility Enrollment)

800-538-9552

## Military One Source

Bill Carrol  
406-781-4986  
[william.carroll@militaryonesource.com](mailto:william.carroll@militaryonesource.com)  
800-342-9647  
[www.militaryonesource.com](http://www.militaryonesource.com)  
User ID: military  
Password: one source

## Employer Support of the Guard & Reserve ESGR

866-615-4439  
800-336-4590  
[www.esgr.com](http://www.esgr.com)

## Retired & Senior Volunteer Program RSVP

406-454-6994

## Education

### VA State Approving Agency

Office of Public Instruction, Veterans Education  
PO Box 202501  
Helena MT 59620-25801  
406-444-4122

# General Contact Numbers Cont.

## Financial

### Army Reserve/National Guard Military

#### Pay Center

877-276-4729  
[www.dfas.mil](http://www.dfas.mil)

#### Military Saves

[www.militarysaves.org](http://www.militarysaves.org)

### USA Cares

800-773-0387  
[www.usacares.org](http://www.usacares.org)

### National Association of Securities Dealers

#### Military Financial Education Campaign

[www.saveandearn.org](http://www.saveandearn.org)

## Health & Medical Resources

### TRICare (TRICare)

888-874-9378  
[www.tricare.com](http://www.tricare.com)

### TRICare Information Service

888-363-2273  
[www.tricare.osd.mil](http://www.tricare.osd.mil)

### Retail Pharmacy

Express Scripts  
866-363-8779  
[www.express-scripts.com/TRICARE](http://www.express-scripts.com/TRICARE)

### Mail Order Pharmacy

866-363-8779  
[www.express-scripts.com/TRICARE](http://www.express-scripts.com/TRICARE)

### Dental Program

800-866-8499  
United Concordia Co. Inc.  
[www.TRICAREdentalprogram.com](http://www.TRICAREdentalprogram.com)

### Vision Program

800-999-5431  
Davis Vision Inc.  
[www.idoc.davisvision.com](http://www.idoc.davisvision.com)

### Montana Children's Health Insurance Program

877-543-2433

### My Healthy Vet

877-222-8387  
[www.myhealth.va.gov](http://www.myhealth.va.gov)

## Veteran Service Organizations

### American Legion

[www.legion.org](http://www.legion.org)

### Veterans of Foreign Wars (VFW)

[www.vfwlegion.org](http://www.vfwlegion.org)

### Disabled American Veterans

[www.dav.org](http://www.dav.org)

### Vietnam Veterans of America (VVA)

[www.vva.org](http://www.vva.org)

### Marine Corps League

[www.mcleague.org](http://www.mcleague.org)

### Military Order of the Purple Heart (MOPH)

[www.purpleheart.org](http://www.purpleheart.org)

# General Contact Numbers

## Behavioral/Mental Health

### Montana Suicide Hotline

800-784-2433

### VA Suicide Hotline

800-273-8255

### Voces of Hope Mental Health & Suicide Prevention

406-268-1330

### Behavioral Health Crisis Line

866-284-3743

### CRISIS Line

888-587-0199

406-453-1018

406-453-4357

406-265-2222

### National Guard Director of Psychological Health

406-324-3888

### Military Family Life Consultant

406-696-5202

### National Center for PTSD

[www.ncptsd.va.gov](http://www.ncptsd.va.gov)

### Substance Abuse & Mental Health Services Administration

[www.samhsa.gov/vets](http://www.samhsa.gov/vets)

### Hi-Line's Help for Abused Spouses

406-278-3342

# Contact Numbers by City

## Anaconda

### Anaconda Job Service

#### Deer Lodge Satellite Office

307 East Park  
Anaconda, MT 59711  
406-563-7827

### VA Primary Care Clinic

118 E 7th St, 2nd Floor  
Anaconda, MT 59711  
406-563-6090

### National Guard

101 North Polk  
Anaconda, MT 59711  
406-563-7181 ext 5240  
877-311-0047

### Disabled American Veterans

118 E 7th St Community Center  
Anaconda, MT 59711  
406-563-3267  
[www.dav.org](http://www.dav.org)

## Bozeman

### Bozeman Job Service

121 N Willson Ave  
Bozeman, MT 59715  
406-582-9200  
Fax: 406-582-9210

### Bozeman Social Security Office

3205 N 27th Ave  
Bozeman, MT 59718  
Monday-Friday: 9am-4pm  
406-586-4501  
800-772-1213

### National Guard Armory-Belgrade

350 Airport Road  
Belgrade, MT 59714  
406-388-3500  
877-804-5836

### ID Card Station (DEERS/RAPIDS)

National Guard Armory-Belgrade  
406-388-3533  
406-388-3503

### National Guard Chaplain

406-580-2094

### Bozeman VA Primary Care Clinic

300 N Willson, Suite 2004  
Bozeman, MT 59715  
406-522-8923

### Montana Veteran Service Office Belgrade

350 Airport Road  
Belgrade, MT 59714  
406-388-4601

### Mental Health Center

300 N Willson Ave  
Bozeman, MT 59715  
406-522-7357

# Contact Numbers by City

---

## **Billings Job Service**

2121-B Rosebud Drive  
Billings MT 59102  
406-652-3080  
Fax: 406-652-0444

## **Billings Social Security Office**

4th Ave N, Rm 100 2900  
Billings MT 59101  
800-453-0524  
800-772-1213

## **National Guard Family Service Center**

2915 Gable Road  
Billings MT 59102

## **Armed Forces Reserve Center**

2915 Gable Road  
Billings MT 59102  
406-655-6200

## **Disabled American Veteran**

1138 16th West Ste 11  
Billings MT 59102  
PO Box 2453  
Billings MT 59104  
406-652-6126

## **Butte Job Service**

2201 White Blvd  
Butte MT 59701  
406-949-0300  
Fax: 406-494-5481  
Job Hot-line: 406-494-0338

## **Billings**

### **VA Vet Center**

2345 King Ave W  
Billings MT 59102  
406-651-5670  
888-461-5000

### **Montana Veteran Service Office**

2795 Enterprise Ave  
Billings MT 59102  
406-248-8579

National Guard Chaplain  
406-697-2526

### **ID Card Stations (DEERS/RAPIDS)**

Armed Forces Reserve Center  
2915 Gable Road  
Billings MT 59102

Navy Reserve Center  
2917 Gable Road  
Billings MT 59102  
406-248-2090 ext 221

Army Reserve Center  
1430 Broadwater Ave  
Billings MT 59102-5398  
406-652-6460 ext 246

## **Butte**

### **Butte Social Security Office**

2201 Harrison  
Butte MT 59701  
Monday- Friday: 9am-4pm  
Closed all Federal Holidays  
406-723-8246  
800-772-1213

# Contact Numbers by City

---

## **Butte Cont.**

### **DEERS Enrollment**

800-538-9552

### **National Guard**

600 Gilman Ave  
Butte MT 59701  
406-494-8046 ext 5210  
877-614-8573

## **Cut Bank**

### **Cut Bank VA Primary Care Clinic**

519 E Main St  
Cut Bank MT 59427  
406-873-5670  
877-873-5675

## **Dillon**

### **MT National Guard**

1070 Highway 41 North  
Dillon MT 59725  
406-683-8773 ext 5225  
877-487-4440

## **Glasgow**

### **National Guard Armory**

81 Airport Rd  
Glasgow MT 59230  
406-228-2933 ext 5525  
877-487-4067

### **Glasgow VA Primary Care Clinic**

621 3rd Street South  
Glasgow MT 59230  
406-228-3554

### **National Guard Family Assistance Center**

Glasgow Armory, 81 Airport Rd  
Glasgow MT 59230  
406-228-2933 ext 5530

### **Montana Veteran Service Office**

600 Gilman Ave  
Butte MT 59701  
406-533-0910

### **ID Card Stations (DEERS/RAPIDS)**

MEPS Station  
22 W Park Street  
Butte MT 59701  
406-723-8883 ext 230  
406-723-8883 ext 206

### **Cut Bank/Shelby Job Service**

501 East Main  
Cut Bank MT 59427  
406-873-2191  
Fax: 406-873-5393

### **Dillon Job Service**

730 North Montana  
CL#4  
Dillon MT 59725  
406-683-4259

### **Northeastern Montana Job Service**

74 4th Street North  
Glasgow MT 59230  
406-228-9369  
Fax: 406-228-8793  
Job Hot-Line: 406-228-9523

### **Glasgow Social Security Office**

98 Highway 2 East  
Glasgow MT 59230  
800-325-0778  
Monday-Thursday 9am-3pm  
Closed on Friday and All Federal Holidays

# Contact Numbers by City

---

## Glendive

### Glendive Job Service

211 South Kendrick  
Glendive MT 59330  
406-377-3314  
Fax: 406-377-5831  
Job Hot-Line: 406-377-5823

### VA Primary Care Clinic

2000 Montana Ave  
Glendive MT 59330  
406-345-8855

### Eastern Montana Veterans Home

2000 Montana Ave  
Glendive MT 59330  
406-345-8855

## Great Falls

### Great Falls Job Service

1018 7th Street S  
Great Falls MT 59405  
406-791-5800  
Fax: 406-791-5889  
Job Hot-Line: 406-453-5556  
TDD: 406-791-5882

### National Guard Chaplain

406-590-2974

### National Guard Family Assistance Center

Airman & Family Readiness Center (AFRC)  
312 73rd St N  
Building 1192  
Malmstrom AFB  
406-731-4900

### National Guard Wing Family Program

2800 Airport Ave B  
Great Falls MT 59404  
406-791-0867  
406-788-8967

### National Guard

6828 1st Ave North  
Malmstrom AFB  
Great Falls MT 59402  
406-731-3605

2800 Airprot Ave B, Bldg 64  
Great Falls MT 59704-5570  
406-727-4650  
800-443-2985

### ID Card Stations (DEERS/RAPIDS)

Malmstrom Air Force Base  
406-731-4155  
Air National Guard  
406-791-0284

### Montana Veteran Service Office

600 Central Plaza #300  
Great Falls MT 59401  
406-452-2265

### Disabled American Veterans

4125 10th Ave S  
Great Falls MT 59401  
406-454-1166  
406-453-4736  
406-453-5682  
www.dav.org

### Legal Issues

341st Space Wing/JA  
7218 Goddard St Ste 3  
Great Falls MT 59405

# Contact Numbers by City

---

## Hamilton

### Disabled American Veterans

Chapter 17  
Hamilton MT 59840  
406-363-3475

## Harlowton

### Hamilton Job Service

274 Old Corvallis Rd  
Hamilton MT 59840  
406-363-1822  
Fax: 406-363-1823

### Montana National Guard

9895 Highway 12  
Harlowton MT 59036  
406-632-4612 ext 5580  
877-796-5288

### Havre Job Service

160 First Ave East  
Havre MT 59501  
406-265-5847  
Fax: 406-265-1386  
Job Hot-Line: 406-265-1587

### Havre Social Security Office

123 5th Ave, Ste A  
Havre MT 59501  
800-325-0778  
Monday-Thursday 9am-3pm  
Closed on Friday and All Federal Holidays

### Helena Job Service

715 Front Street  
Helena MT 59601  
406-447-3200  
Fax: 406-447-3224  
Job Hot-Line: 406-477-3222

### Helena Social Security Office

10 W 15th Street, Ste 1600  
Helena MT 59601  
866-563-9496  
800-772-1213  
Monday-Friday 9am-4pm

## Havre

### Montana National Guard

1050 2nd Street  
Havre MT 59501  
406-265-3444 ext 5565  
877-796-5293

### Montana Veterans Affairs Havre

232 1st Street W  
PO Box 20  
Havre MT 59501  
406-265-4225  
877-265-8387

## Helena

### Montana Veterans Affairs

PO Box 5715  
Helena MT 59604-5715  
406-324-3740

### Montana Veteran Service Office

Building 3633 Veterans Drive  
Room 110E  
PO Box 1007  
Fort Harrison MT 59636  
406-495-2080  
406-495-2081  
406-495-2082  
Fax: 406-495-2003

# Contact Numbers by City

---

## Helena Cont.

### National Guard MT State Family Program

#### Director

PO Box 4789  
ATTN: Family Programs  
Fort Harrison MT 59636-4789  
406-324-3239

### National Guard Family Assistance Center

PO Box 4789  
ATTN: Family Programs  
Fort Harrison MT 59636-4789  
406-324-3232  
877-706-7598

### National Guard

PO Box 4789  
1956 Mt Majo St  
Fort Harrison MT 59636-4789  
406-324-3000  
<http://montanadma.org/>

### ID Card Stations (DEERS/RAPIDS)

Armed Forces Reserve Center (HAFRC)  
Fort Harrison MT 59636  
406-324-3249  
406-324-3245  
406-324-3244

### Flathead Job Service

427 First Ave East  
Kalispell MT 59901  
406-758-6200  
Fax: 406-758-6290  
TDD: 406-758-6224

### Montana Veterans Home

PO Box 250  
Columbia Falls MT 59912  
406-892-3256

### Disabled American Veterans

Lewis Clark #3  
3095 Villard Ave  
Helena MT 59601  
406-227-5532

### Vet to Vet VA PTSD Support Group

Fort Harrison MT 59636  
406-447-7596

### VA Medical Center

Regional Office  
1892 Williams St  
Helena MT 59602  
406-442-6410 (Health Care Inquiries)  
800-827-1000 (Claims/Non-Medical Benefits)

### Montana State Veterans Cemetery

Fort Harrison MT 59636  
406-324-3740

### National Guard Chaplain

406-324-3307  
406-324-4007

## Kalispell

### Kalispell Social Security Office

Ashley Sq Mall Ste D  
275 Corporate Dr  
Kalispell MT 59901  
406-755-1015  
Monday-Friday 9am-4pm

### National Guard Family Assistance Center

2989 Hwy 93 North  
Kalispell MT 59901  
406-758-3100 ext 5180

# Contact Numbers by City

---

## Kalispell Cont.

### National Guard

2989 Hwy 93 North  
Kalispell MT 59901  
406-758-3100  
877-796-5301

### ID Card Stations (DEERS/RAPIDS)

Army National Guard  
406-758-3108  
406-758-3102 (Emergency Only)

### VA Primary Care Clinic

31 Three Mile Drive  
Kalispell MT 59901  
406-751-5980

## Lewistown

### National Guard

West Airport Road  
Lewistown MT 59457  
406-538-5674 ext 5595  
877-796-5291

### Montana Veterans Affairs

2989 Hwy 93 North  
Kalispell MT 59901

### Disabled American Veterans

Chapeter 4  
330 1st Ave West  
Kalispell MT 59901  
406-752-2357

### North West Montana Veterans Food Pantry

1527 Hwy 35 East  
Kalispell MT 59901  
406-756-7304

### Lewistown Job Service

300 First Ave North  
Lewistown MT 59457  
406-538-8701  
Fax 406-538-7249

### Montana Veterans Affairs

505 W Main Ste 217  
Lewistown MT 59457  
406-538-3174

### Libby Job Service

417 Mineral Ste 4  
Libby MT 59923  
406-293-5134  
Job Hot-Line: 406-293-6282  
Option #1

## Libby

### National Guard

1004 Treasure Ave  
Libby MT 59923  
406-293-4712 ext 5270  
877-796-5294

# Contact Numbers by City

---

## Livingston

### Livingston Job Service

220 E Park  
Livingston MT 59047  
406-222-0520  
Dax: 406-222-1593  
Job Hot-Line: 406-222-0533

### National Guard

24 Fleshman Creek Rd  
Livingston MT 59047  
406-222-1381 ext 5060  
877-796-5298

## Malta

### National Guard

1008 US Hwy 191 South  
Malta MT 59538-9322  
406-654-2640

### Miles City Job Service

12 North 10th Street  
Miles City MT 59301  
406-232-8340  
Fax: 406-232-6270  
Job Hot-Line: 406-232-6350

### National Guard

2500 Main Street  
Miles City MT 59301  
406-232-3087-ext 5470  
877-796-5295

### National Guard Chaplain

2500 Main St  
Miles City MT 59301  
406-874-5600

### VA Primary Care Clinic & Nursing Home

210 S Winchester  
Miles City MT 59301  
406-874-5600  
888-461-1000

### Eastern Montana State Veterans Cemetery

Miles City MT 59301  
406-324-3740

## Missoula

### Missoula Job Service

539 S Third Street W  
PO Box 5027  
Missoula MT 59806  
406-728-7060  
Fax: 406-721-7094

### Missoula Social Security Office

700 SW Higgins Ave Ste 5  
Missoula MT 59803  
866-931-9029  
Monday-Friday 9am-4pm  
Closed all Federal Holidays

# Contact Numbers by City

---

## Missoula Cont.

### National Guard MT State Child & Youth

#### Coordinator

2501 S Reserve St  
Missoula MT 59801  
406-459-7819

### Western Montana Mental Health Center

1315 Wyoming St  
Missoula MT 59801  
406-532-9700

### Va Primary Care Clinic

2687 Palmer St Ste C  
Missoula MT 59808  
877-468-8387

### Montana Veterans Affairs

1911 tower Rd  
Missoula MT 59804  
406-542-2501  
Fax: 406-543-2360

### ID Card Stations (DEERS/RAPIDS)

Army Reserve Center  
Missoula MT 59801  
406-728-0414 ext 2226

### National Guard Family Assistance Center

2501 S Reserve St  
Missoula MT 59801  
406-329-2191

### Missoula VA Vet Center

500 N Higgins  
Missoula MT 59802  
406-721-4918  
800-626-8686

## Polson

### Polson Job Service

417-B Main  
Polson MT 59860  
406-883-7880  
Fax: 406-883-4564  
Job Hot-Line: 406-883-3311

## Sidney

### Sidney Job Service

211 North Central  
Sidney MT 59270  
406-433-1204  
Fax: 406-433-7453  
Job Hot-Line: 406-433-6665

### National Guard

2190 West Holly  
Sidney MT 59270  
406-482-3205 ext 5485  
877-206-4983

# Contact Numbers by City

## Shelby

### Shelby Job Service

202 Main Street  
Shelby MT 59474  
406-434-5161  
Fax: 406-434-2351  
Job Hot-Line: 406-434-5045

## Wolf Point

### Northeastern Montana Job Service

201 Main Street  
Wolf Point MT 59201  
406-653-1720  
Fax: 406-653-1196  
Job Hot Line: 406-653-1194

## Thompson Falls

### Thompson Falls Job Service

2504 Traidewinds Way Ste 1  
Thompson Falls MT 59873  
406-827-3472  
Fax: 406-827-3327  
Job Hot-Line: 406-827-4562

# Montana Career Information System (MCIS)

The Montana Career Information System or MCIS can be a great tool for veterans looking to re-enter the civilian workforce. Whether you are looking to continue your military job in its civilian equivalent or beginning fresh by starting a new career or going back to school. In MCIS you can find the civilian equivalent to your military job, use the assessments to figure out what kinds of careers fit your interests, search for scholarships that are right for you, and set up a portfolio where you can save information and create a resume. In this section we will guide you through how to set up a portfolio, finding occupations that are equivalent to your military occupation, and taking an assessment to find an occupation that you are most interested in.

Go to [www.mtcis.intocareers.org](http://www.mtcis.intocareers.org)



Select **Adult**.

The log in screen will appear.

Enter **veteranservices** for the username. (All lower case)

Enter **veteranservices1** for the Password. (All lower case.)

Select **Sign in**.



The Montana Career Information System screen will open.

This screen contains many links a veteran can use.

The **Create "My Portfolio"** link will allow you to create a unique username and password and save your research.

Select **Create "My Portfolio"**.



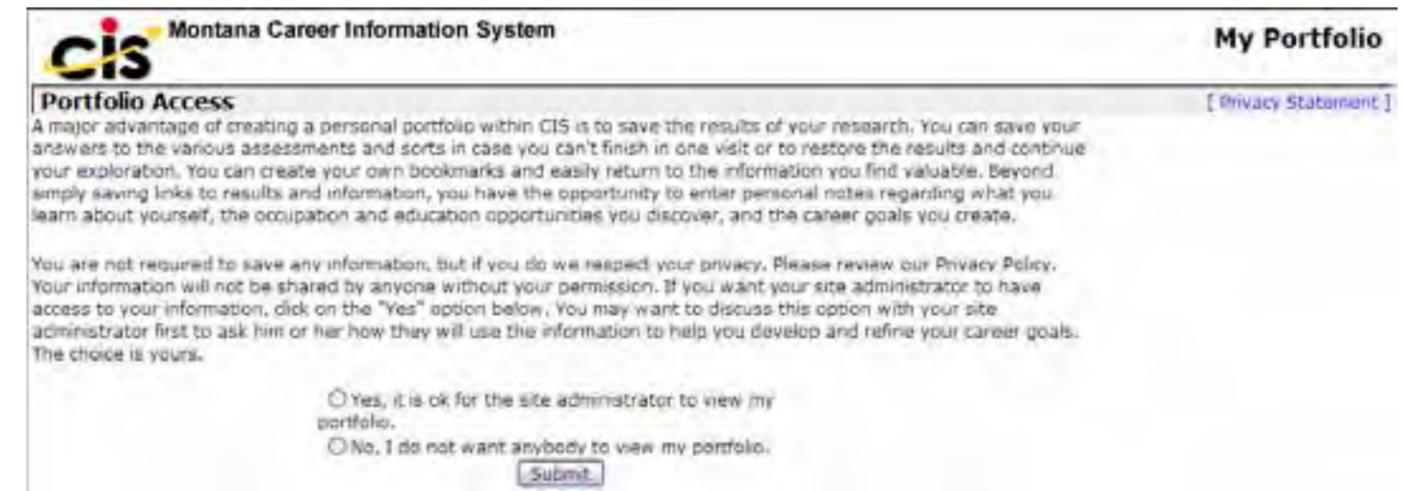
This screen will come up select **Create "My Portfolio"** again.



The Create "My Portfolio" Screen will open. At the minimum, the fields with double asterisk (\*\*) at the end must be filled in. If you choose to fill in the rest of the information, you will be able to create a resume with your contact information on it.



Select **Submit** and the Portfolio Access screen will open.



Select the **radial button** next to the appropriate statement. If you choose "No, I do not want anybody to view my portfolio." and you forget your password we will not be able to retrieve it for you. You will then have to create another new portfolio and start from scratch.

The Portfolio is now complete and you can begin your job search, translation of military skills to civilian skills and many other activities.

To assess your military skills select **Military Employment** in the column on the left.

This will open the Military Employment Screen.

This page allows you to begin the process of translating your military experience into civilian occupations. There are 3 ways to search; the **Clusters Index**, the **Titles Index**, and a **Search** index.

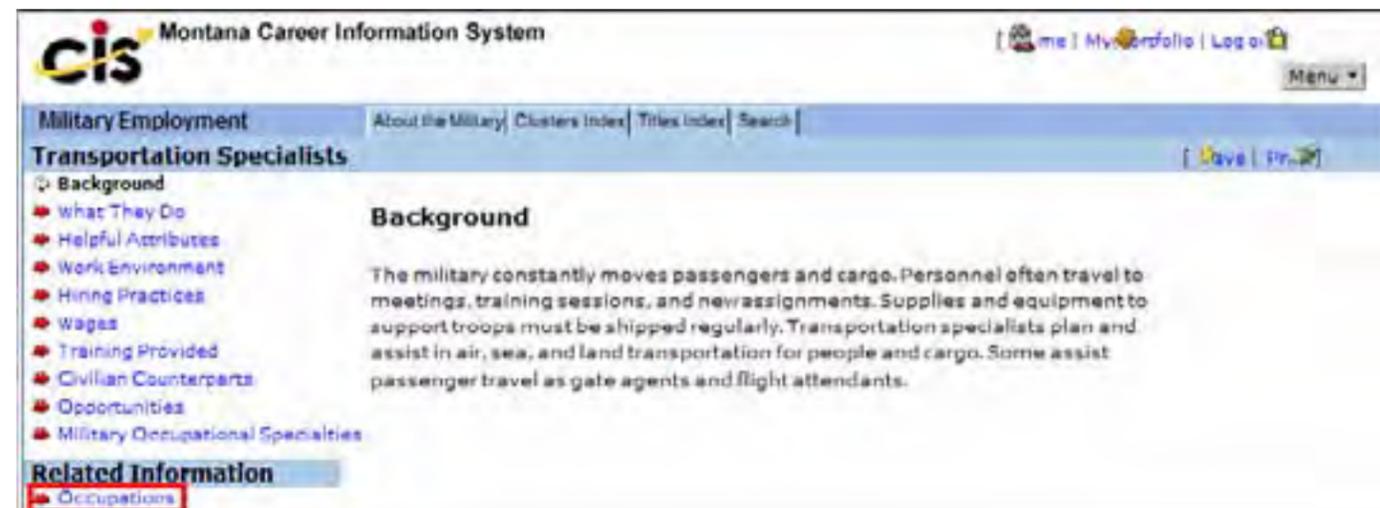


The **Clusters Index** searches by broad categories.

Select the **category** you wish to research.

Select a **sub category**.

This will open the Background screen.



To view civilian occupations that are comparable with your military occupation, select **Occupations**.

This will open an Overview screen that will describe the occupation. Select an occupation from the list. On the left side of this screen are links that will provide more detailed information such as Physical Demands, Skills and Abilities, Wages, and Outlook.

This page also contains basic information in the At a glance section on the right.



You have been in the military for a while and now you are headed back into the civilian workforce.

(enter information about how it is important to use your skills when trying to find a new job looking at page 25 and 26 of the Career Guide)

After a piece on skills I would also include a section on taking the IDEAS Assessment...

